REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE Litchfield Board of Education Thursday, October 9, 2014, Central Office Conference Room, 6:45 p.m.

DRAFT

Meeting called to order at 7:00 p.m.

Members Present: Ms. Fabbri (chair); Ms. Rosser; Mr. Waugh and Mr. Falcetti. Also present: Dr. Pandiscio, Mr. Poole, Mr. Shuhi, Mr. Bongiorno, Ms. McDevitt, Ms. Sullivan, Ms. McHugh, Ms. Kubisek, Mr. Simone, Ms. Mongeau, Ms. Murphy, Ms. Della Volpe and Mr. Clock

Approval of Minutes

a. <u>MOTION made by Ms. Rosser and seconded by Mr. Falcetti</u>: to approve the minutes of the regular meeting of September 11, 2014.

<u>MOTION carried.</u> All votes were in the affirmative. There were no abstentions.

b. <u>MOTION made by Ms. Rosser and seconded by Mr. Falcetti</u>: to approve the minutes of the special meeting of September 22, 2014.

Waugh abstained. <u>MOTION carried.</u> Ms. Rosser and Mr. Falcetti voted in the affirmative. Mr.

<u>Communications</u> – none

Public Comment - none

Personnel

a. Information Technology Applications

<u>Network Specialist</u> -24 applications received, screened to 5, Mr. Tony DiLeone was recommended by the Committee.

<u>Information Technology Specialist</u> -24 applications received, 6 asked to interview, 3 were interviewed, Ms. Ann Ovitt was recommended by the Committee.

<u>Data Management/Data Specialist</u> – 18 applications received, 2 will be interviewed and both understand PowerSchool.

New Business

a. Language Arts Curriculum:

<u>Center School</u> – align Reading and Writing workshops, aligned to Common Core, curriculum is a living document, based on student needs, assessment driven, teacher is facilitator, monthly meeting for each grade level, would like a summer reading program in coming year, need to improve classroom libraries.

<u>Intermediate School</u> – worked on vertical progression, continuing work being done at Center, developed critical thinking skills, some readers and writers workshop, curriculum is a living document, more testing will be available in future, budget – need for classroom libraries.

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<u>Intermediate School – L.H.S.</u> – updated current curriculum, revised essential questions, attended professional development programs, aligned assessments with skills, working toward K-12 benchmarks and assessments, checklist for K-12 Common Core skills were created, budget – books for library related to grade levels.

Old Business

- a, b, c. LIS Schedule/Staffing grade 4 weekly schedule presented, for each 4th grade teacher, schedule showed "specials", Health is 40 minutes once a month, Guidance is 40 minutes once a month, most math servicing is in the classroom, Spanish is 2 times a week, 4 hours a day are in "academic areas", need benchmarks for Spanish, Science: 1st day lab, 2nd day is a write-up.
- d. Educational Assistants at LHS 2:35 p.m. 3:00 p.m. students wait for athletics and after school help, safety is a concern, one full-time person would be a help.

Curriculum Update - none

Future Agenda Items

- a. Math Curriculum review
- b. Math Pilot Program update
- c. 5th Grade Teachers Schedule

MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to adjourn the meeting at 8:32 p.m.

<u>MOTION carried</u>. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted, Donald R. Falcetti